

SANT GADGE BABA AMRAVATI UNIVERSITY, AMRAVATI
FACULTY OF HUMANITIES

As per National Education Policy (NEP-2020)



Syllabus

Three Years- Six Semesters Bachelor's Degree Program
Teaching, Learning & Evaluation Scheme: For the
Degree of Bachelor of Arts with the

B.A. II - SEMESTER - III & IV Level - 5.0

Major, Minor- DSC
Co-operation

Subject Code - 610

Effective from Academic year -2025-26
(Faculty of Humanities)

Sant Gadge Baba Amravati University

Three Year Six Semesters Programme :Bachelor's of Arts (B.A.) With Major- **Co-operation** and Minor - **Co-operation** (NEP)

Faculty: Humanities, B. A. Second Year -Semester - III (NEP), Level - 5.0

Scheme - Teaching - Learning -Examination

Department Specific Core (DSC) /Subject- Major / Minor - **Co-operation DSC Code-610**

S N o.	Semester	Ve rti cal	NEP Vertical Type	Course Code	Course Title	Teaching Scheme Hours (Per week)			Learning (Per week)		Teaching Work Load Hours	Marks /Examination		
						L	P	Total	Total Hours	Credit Offered		External	Internal	Total
1	B.A. Semester - III	a	Major-DSC- Co-operation	610211	Major- III (Theory) Agriculture and Rural Cooperatives	4	--	4	4	4	4	60	40	100
2				610212	Major- IV (Theory) Industrial Cooperation and Processing Industries	3	--	3	3	3	3	60	40	100
3			Major-IKS - DSC- Co-operation	610213	Major- IKS - Traditional Indian Cooperation and Its Modern Relevance	1	-	1	1	1	1	---	25	25
4		b	Minor-DSC- Co-operation	610251	Minor- III (Theory) Consumer and Urban Cooperatives	4	--	4	4	4	4	60	40	100
5		e	Value Education Course (VEC)	751201	VEC- I (A) - Understanding India	1	--	1	1	1	1	--	25	25
6				751202	VEC- I (B) - Environmental Education-I	1	-	1	1	1	1	--	25	25
7		d	II) Skill Enhancement Courses(SEC)	751203	SEC- Life skills -III (A) Universal Human Value (love, and Compassion, Truth, Non- Violeance, Righteousness, Pease, Service, Renunciation (Sacrifice) Tyag)	1	--	1	1	1	1	--	25	25
8				751204	SEC- Life skills -III (B) Leadership & Managerial skills (Leadership skills, Managerial skills Entrepreneurship, Innovative Leadership and Design Thinking, Ethics and Integrity)	1	--	1	1	1	1	--	25	25
9		c	Generic/Open Elective (OE)	---	OE-5 Other than Faculty of Humanities	2	--	2	2	2	2	30	20	50
10				---	OE-6 Other than Faculty of Humanities	2	--	2	2	2	2	30	20	50
11		f	Co-Curricular Courses	NSS/UBA/ NCC cultural / sports /Yoga stc		--	4	4	4	2	4	--	--	--
										22				

L: Lecture, T: Tutorial, P: Practical/ Practicum Total Credits offered : 22(Max), Total credits to be earned : 20 (Min) / Batch-size (16)

Sant Gadge Baba Amravati University

Three Year Six Semesters Programme : Bachelor's of Arts (B.A.) With **Major- Co-operation** and **Minor - Co-operation** (NEP)

Faculty : Humanities, B.A. Second Year -Semester - IV (NEP), Level - 5.0

Scheme - Teaching - Learning -Examination

Department Specific Core (DSC) /Subject- Major / Minor - **Co-operation** **DSC Code-610**

S N o.	Semester	Ve rti cal	NEP Vertical Type	Course Code	Course Title	Teaching Scheme Hours (Per week)			Learning (Per week)		Teaching Work Load Hours	Marks /Examination		
						L	P	Total	Total Hours	Credit Offered		External	Internal	Total
1	B. A. Semester- IV	a	Major - DSC - Co-operation	610214	Major- V (Theory) Cooperative Banking	4	--	4	4	4	4	60	40	100
2				610215	Major- VI (Theory) Types of Cooperative Banks and Their Functions	5	--	5	5	5	5	60	40	100
3			Major -IKS -DSC- Co-operation	610216	Major- IKS - Indian Knowledge Systems in Cooperative Management	1	-	1	1	1	1	---	25	25
4		b	Minor- DSC- Co-operation	610252	Minor - IV (Theory) Cooperative Education and Training	4	--	4	4	4	4	60	40	100
5			Minor- Elective- DSC- Co-operation (Students select Any One)	610253	Minor Elective - V (A) (Theory) Establishment of Cooperative Societies	4	--	4	4	4	4	60	40	100
6				610254	Minor Elective - V (B) (Theory) Cooperative Administration and Management									
7		e	Value Education Course (VEC)	751205	VEC-II-(A)- Digital Technological solutions	1	-	1	1	1	1	---	25	25
8				751206	VEC-II-(B)- Environmental Education-II	1	-	1	1	1	1	---	25	25
9		f	Co-Curricular Courses	NSS/UBA/ NCC cultural / sports /Yoga stc		--	4	4	4	2	4	--	--	--
										22				

L: Lecture, T: Tutorial, P: Practical/ Practicum Total Credits offered : 22(Max), Total credits to be earned : 20 (Min) / Batch-size (16)

B. A. Semester- III (NEP)

Sant Gadge Baba Amravati University

Faculty of Humanities

Syllabus

B. A. Semester- III (NEP) Level 5.0

Major- DSC- Cooperation

Course Code 610211

Course Title- Major-III (Theory) - Agriculture and Rural Cooperatives

Level	Semester	Title of the Course/ Subject	Course Code	Credits	Teaching Hours	Exam Duration	Max. Marks
5.0	III	Major-III (Theory) Agriculture and Rural Cooperatives	610211	4	60	3hrs	60+40=100

Course Objectives:

- To introduce students to different types of cooperative institutions in agriculture and rural areas.
- To analyze the characteristics and significance of agricultural cooperatives.
- To study the role of cooperative societies in Maharashtra and India.
- To explore successful cooperative models in farming and rural industries.

Course Outcomes:

- Understand and classify different agricultural cooperatives.
- Analyze the structure and functions of cooperative farming and marketing.
- Evaluate agro-based industries and their role in rural development.
- Develop critical thinking on cooperative governance and financial management

Agriculture and Rural Cooperatives

Unit 1 : Introduction to Agricultural and Rural Cooperation

- Concept and Principles of Cooperation
- Historical Development of Rural Cooperation

Unit 2 : Service Cooperative Societies

- Nature, Objectives, and Functions of Service Cooperatives
- Role in Maharashtra and India

Unit 3 : Cooperative Farming

- Concept and Types of Cooperative Farming
- Case Studies of Successful Cooperative Farming

Unit 4 : Cooperative Marketing Societies

- Concept and Need for Cooperative Marketing
- Cooperative Marketing of Agricultural Produce

2. Unit 5 : Agricultural Processing Cooperatives

- Agricultural Processing Industries and Cooperation
- Examples: Oil Mills, Pulse Mills, Fruit Processing Cooperatives

Unit 6 : Agro-Based Cooperative Industries

- Concept of Agro-Based Cooperative Industries
- Success Stories of Rural Cooperative Processing Units

Teaching Hours - 60	Theory = 60 Marks Internal = 40 Marks
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BOOKS RECOMMENDED

- | | |
|--|---------------------------------------|
| 1) Co-operative in India | Memorial C.B. and R.D. Seksena |
| 2) Theory and Practice of Co-operative in India and abroad
Vol. I, II and III | Pro. K.R. Kulkarni |
| 3) सहकाराचा विकास | प्रा. मोहन सराफ, डॉ. रुपा शहा |
| 4) सहकार | प्रा. मोहन सराफ, ना. मा. आचार्य |
| 5) सहकार | प्रा. मोहन सराफ, रमेश दापके |
| 6) सहकाराचा विकास | प्रा. सी. जे. जोशी |
| 7) सहकाराची रुपरेषा | वनमाली सरोदे |
| 8) सहकार: तत्वे आणि व्यवहार | डॉ. गोस स. कामत, डॉ. सी.बी. मेमोरीया |
| 9) सहकार | प्रा. डॉ. रुपा शहा, डॉ. बी. एच. दामजी |
| 10) सहकार परिचय | डॉ. कापडेंकर, जोशी |

Syllabus
B. A. Semester- III (NEP) Level 5.0
Major- DSC- Cooperation

Course Code 610212

Course Title- Major-IV (Theory) - Industrial Cooperation and Processing Industries

Level	Semester	Title of the Course/ Subject	Course Code	Credits	Teaching Hours	Exam Duration	Max. Marks
5.0	III	Major-IV (Theory) Industrial Cooperation and Processing Industries	610212	03	45	3hrs	60+40= 100

Course Objectives:

- To understand the industrial cooperative movement in India.
- To study the functioning of industrial cooperative societies.
- To analyze cooperative models in dairy, sugar, and textile sectors.
- To introduce forest-based and fisheries cooperatives.

Course Outcomes:

- Explain the importance of industrial cooperation in economic development.
- Compare different cooperative models in industrial sectors.
- Assess the impact of cooperative movements in dairy, sugar, and textile industries.
- Develop an understanding of fisheries and forest-based cooperative organizations.

Industrial Cooperation and Processing Industries

Unit 1 : Introduction to Industrial Cooperation

- Concept and Need for Industrial Cooperation
- History of Industrial Cooperation in India

Unit 2 : Industrial Cooperative Societies

- Types and Working of Industrial Cooperatives
- Small-Scale Industries and Cooperatives

Unit 3 : Dairy Cooperative Movement in India

- Development of Dairy Cooperatives in India
- Amul and Other Success Stories

Unit 4 : Sugar Cooperative Movement and Sugar Industry

- Role of Cooperation in the Sugar Industry

- Cooperative Sugar Factories in Maharashtra and India

Unit 5 : Textile and Handloom Cooperatives

- Textile and Handloom Cooperatives
- Examples: Cooperative Mills and Handicraft Societies in Maharashtra

Unit 6 : Fisheries and Forest-Based Cooperatives

- Fisheries Cooperatives
- Forest-Based Cooperatives.

Teaching Hours - 45	Theory = 60 Marks Internal = 40 Marks
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BOOKS RECOMMENDED

- | | |
|--|---------------------------------------|
| 1) Co-operative in India | Memorial C.B. and R.D. Seksena |
| 2) Theory and Practice of Co-operative in India and abroad
Vol. I, II and III | Pro. K.R. Kulkarni |
| 3) सहकाराचा विकास | प्रा. मोहन सराफ, डॉ. रुपा शहा |
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| 10) सहकार परिचय | डॉ. कापर्डेकर, जोशी |

Syllabus
B. A. Semester- III (NEP) Level 5.0
Major- IKS- DSC- Cooperation

Course Code 610213

Course Title- Major-IKS - Traditional Indian Cooperation and Its Modern Relevance

Level	Semester	Title of the Course/ Subject	Course Code	Credits	Teaching Hours	Exam duration	Total Marks
5.0	III	Major - IKS - Traditional Indian Cooperation and Its Modern Relevance	610213	01	15	1 hrs	Total = 25 Test-15 Internal 10

Course Objectives:

- To introduce students to the concept of cooperation in ancient India.
- To study traditional forms of rural cooperation.
- To analyze trade and industry-based cooperation in history.
- To evaluate the relevance of traditional cooperation in modern contexts.

Course Outcomes:

- Explain the historical roots of cooperation in India.
- Compare ancient and modern cooperative models.
- Assess the role of community-based rural cooperation.

Apply traditional cooperative concepts to present-day business models.

Course Structure

Unit 1: Cooperation in Ancient India

- Concept of cooperation in Indian society.
- Gram Swaraj – Self-sufficient village economy.
- Shreni System – Ancient guilds of traders and artisans.

Unit 2: Community-Based Rural Cooperation

- Bhoodan and Gramdan Movements – Land distribution for social welfare.

- Sacred Groves and Community Farming – Environmental conservation through collective efforts.
- Traditional Water Management – Community wells, tanks, and stepwells.

Unit 3: Trade and Industry-Based Cooperation

- Handloom and Weaving Cooperatives – Collective production and marketing of textiles.
- Temple and Gurudwara-Based Cooperation – Free kitchens (Langar) and donation systems.
- Ancient Indian Money Lending and Savings Practices.

Unit 4: Modern Applications of Traditional Cooperation

- Dairy Cooperatives (Amul Model).
- Self-Help Groups (SHGs) and Women Empowerment.
- Digital Platforms for Cooperative Development.

Teaching Hours - 15	Theory = 15 Marks Internal = 10 Marks
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BOOKS RECOMMENDED

- 1) Introduction to Indian Knowledge Systems — B. Mahadevan
- 2) History of Cooperation in India — N.L. Gidwani
- 3) Co-operative in India Memorial C.B. and R.D. Seksena

Syllabus
B. A. Semester- III (NEP) Level 5.0
Minor- DSC- Cooperation

Course Code 610251
Course Title- Minor-III (Theory) - Consumer and Urban Cooperatives

Level	Semester	Title of the Course/ Subject	Course Code	Credits	Teaching Hours	Exam Duration	Max. Marks
5.0	III	Minor -III (Theory) Consumer and Urban Cooperatives	610251	04	60	3hrs	60+40=100

Course Objectives:

- To introduce students to consumer and urban cooperatives.
- To analyze the functioning of consumer cooperative societies.
- To understand the role of urban cooperatives in economic development.
- To explore new trends in consumer cooperatives like e-marketing and digital cooperatives.

Course Outcomes:

- Understand the structure and functioning of consumer cooperatives.
- Evaluate the importance of housing cooperative societies.
- Analyze the impact of fair price shops and student consumer stores.
- Assess the role of digital cooperatives and e-marketing in modern consumer cooperatives.

3. Consumer and Urban Cooperatives (Course Code: 610105)

Unit 1 : Introduction to Consumer & Urban Cooperatives – Meaning and importance.

Unit 2 : Consumer Cooperative Societies – Their structure and functioning.

Unit 3 : Housing Cooperative Societies – Meaning, objectives, and functions.

Unit 4 : Student Consumer Stores & Fair Price Shops – Their role and significance.

Unit 5 : Transport & Labour Cooperatives – Understanding their importance.

Unit 6: New Trends in Consumer Cooperatives – E-marketing and digital cooperatives.

Teaching Hours - 60	Theory = 60 Marks Internal = 40 Marks
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Recommended Books:

- 1) *Consumer Cooperatives & Their Growth in India* – S.K. Sharma
- 2) *Housing Cooperatives in India* – B.C. Mehta
- 3) Co-operative in India Memorial C.B. and R.D. Seksena
- 4) Theory and Practice of Co- Pro. K.R. Kulkarni
 operative in India and abroad
 Vol. I, II and III
- 5) सहकाराचा विकास प्रा. मोहन सराफ, डॉ. रुपा शहा
- 6) सहकार प्रा. मोहन सराफ, ना. मा. आचार्य
- 7) सहकार प्रा. मोहन सराफ, रमेश दापके
- 8) सहकाराचा विकास प्रा. सी. जे. जोशी
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B. A. Semester- IV(NEP)

Sant Gadge Baba Amravati University

Faculty of Humanities

Syllabus

B. A. Semester- IV (NEP) Level 5.0

Major- DSC- Cooperation

Course Code: 610214

Course Title : Major -V (Theory) Cooperative Banking

Level	Semester	Title of the Course/ Subject	Course Code	Credits	Teaching Hours	Exam Duration	Max. Marks
5.5	IV	Major-V (Theory) Cooperative Banking	610214	4	60	3hrs	60+40=100

Course Objectives:

- To study the meaning, characteristics, and functions of cooperative banking.
- To analyze different types of cooperative banks.
- To explore RBI's role in cooperative banking.
- To examine the differences between cooperative and commercial banks.

Course Outcomes:

- Understand the concept and structure of cooperative banking.
- Analyze the functions and roles of different types of cooperative banks.
- Assess the impact of RBI regulations on cooperative banking.

[Evaluate challenges and reforms in the cooperative banking sector.](#)

Syllabus - Paper V: Introduction to Cooperative Banking

Unit 1 : Meaning and Features of Cooperative Banking

Unit 2 : Structure of Cooperative Banks in India

Unit 3 : Need and Functions of Cooperative Banks

Unit 4 : Differences between Cooperative Banks and Commercial Banks

Unit 5 : Challenges and Reforms in the Cooperative Banking Sector

Unit 6 : Case Studies on Successful Cooperative Banks.

Teaching Hours - 60	Theory = 60 Marks Internal = 40 Marks
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BOOKS RECOMMENDED

- | | |
|---|---|
| 1) भारतीय बँक व्यवस्था | डॉ. सौ. वृंदा कशीळीकर, प्रा. बी. एम. सवदी |
| 2) बँक व्यवहार कोष | वि.वि. बापट |
| 3) बँकींग सहकारी पतपुरवठा व्यवस्था
आणि यंत्रणा | पु. घ. हौजवाला, वि. श. नारवे |
| 4) सहकाराचा विकास | प्रा. मोहन सराफ, डॉ. रूपा शहा |
| 5) सहकार | प्रा. डॉ. रूपा शहा, डॉ. बी. एच. दामजी |
| 6) सहकार परिचय | डॉ. कापर्डेकर, जोशी |
| 7) Co-operative in India | Memorial C.B. and R.D. Seksena |

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Syllabus
B. A. Semester- IV (NEP) Level 5.0
Major- DSC- Cooperation

Course Code: 610215

Course Title : Major -VI (Theory) Types of Cooperative Banks and Their Functions

Level	Semester	Title of the Course/ Subject	Course Code	Credits	Teaching Hours	Exam Duration	Max. Marks
5.5	IV	Major -VI (Theory) Types of Cooperative Banks and Their Functions	610215	05	75	3hrs	60+40= 100

Course Objectives:

- To introduce students to different types of cooperative banks.
- To study the functions of urban, district, and state cooperative banks.
- To analyze the role of land development banks.
- To explore financial inclusion through cooperative banking.

Course Outcomes:

- Classify different cooperative banks and their functions.
- Compare urban, district, and state cooperative banks.
- Assess the role of land development banks in agriculture.
- Analyze the impact of cooperative banks on financial inclusion.

Paper 2: Types of Cooperative Banks and Their Functions (610108)

Unit 1 : Urban Cooperative Banks – Role and Functions

Unit 2 : District Cooperative Banks – Objectives and Working

Unit 3 : State Cooperative Banks – Importance in Rural Credit System

Unit 4 : Land Development Banks – Role in Agricultural Development

Unit 5 : Financial Inclusion through Cooperative Banks

Unit 6 : Government Support and Regulations for Cooperative Banks

Teaching Hours - 75	Theory = 60 Marks Internal = 40 Marks
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BOOKS RECOMMENDED

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|---|---|
| 1) भारतीय बैंक व्यवस्था | डॉ. सौ. वृंदा कशीळीकर, प्रा. बी. एम. सवदी |
| 2) बैंक व्यवहार कोष | वि.वि. बापट |
| 3) बैंकिंग सहकारी पतपुरवठा व्यवस्था आणि यंत्रणा | पु. घ. हौजवाला, वि. श. नारवे |
| 4) सहकाराचा विकास | प्रा. मोहन सराफ, डॉ. रूपा शहा |
| 5) सहकार | प्रा. डॉ. रूपा शहा, डॉ. बी. एच. दामजी |
| 6) सहकार परिचय | डॉ. कापर्डेकर, जोशी |
| 7) Co-operative in India | Memorial C.B. and R.D. Seksena |

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Syllabus
B. A. Semester- IV (NEP) Level 5.0
Major- IKS- DSC- Cooperation

Course Code 610216

Course Title- Major-IKS - Indian Knowledge Systems in Cooperative Management

Level	Semester	Title of the Course/ Subject	Course Code	Credits	Teaching Hours	Exam Duration	Max. Marks
5.0	III	Major- IKS - Indian Knowledge Systems in Cooperative Management	610216	01	15	1hrs	Total = 25 Test-15 Internal 10

Course Objectives:

1. To explore the cooperative management principles embedded in Indian Knowledge Systems (IKS).
2. To understand ancient Indian economic and governance models relevant to modern cooperatives.
3. To analyze traditional cooperative structures and their sustainability models.
4. To integrate IKS principles with contemporary cooperative management strategies.

Course Outcomes:

1. Explain the foundational concepts of cooperative management from an Indian Knowledge Systems perspective.
2. Understand the relevance of ancient Indian economic and social models in modern cooperative governance.
3. Analyze cooperative case studies inspired by IKS principles.
4. Apply traditional management wisdom to enhance cooperative leadership and decision-making.

Unit-Wise Syllabus

Unit 1: Foundations of Cooperation in Indian Knowledge Systems

- Concept of Sahakar (Cooperation) in Vedic and Post-Vedic Traditions
- Community-Led Economic Systems in Ancient India
- Guilds (Shreni) as Early Cooperatives – Organization, Ethics, and Functions
- Role of Dharma and Ethical Business Practices in Cooperation

Unit 2: Indigenous Cooperative Management Models

- Arthashastra and Cooperative Governance
- Panchayat System as a Decentralized Cooperative Model
- Indigenous Banking and Financial Cooperatives: Nidhis, Chit Funds, and Hundis
- Role of Jajmani System in Local Economic Cooperation

Unit 3: Case Studies of Traditional Cooperatives

- Amul and Lijjat Papad: Integration of Traditional and Modern Cooperative Practices
- Self-Help Groups (SHGs) and their Indigenous Management Styles
- Traditional Water Management Systems as Cooperative Models
(Kudimaramath, Phad System)
- Indigenous Agricultural Cooperatives: Gopalak and Go-Samvardhan Systems

Unit 4: Contemporary Applications and Future Prospects

- Relevance of Swadeshi and Self-Reliance in Modern Cooperatives
- Spiritual Leadership and Management Ethics in Cooperatives
- Sustainable Cooperative Practices Inspired by IKS
- Integration of IKS-Based Management with Modern Cooperative Business Models

Teaching Hours - 15	Theory = 15 Marks Internal = 10 Marks
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Suggested Readings:

1. **"Introduction to Indian Knowledge Systems"** – B. Mahadevan
2. **"Arthashastra"** – Kautilya (Translated by R. Shamasastri)
3. **"History of Indian Business"** – D.K. Taknet
4. **"Cooperative Management and Administration"** – B.S. Baviskar
5. **"Sahakar: Indian Cooperative Movement"** – T.N. Hajela

Syllabus
B. A. Semester- IV (NEP) Level 5.0
Minor- DSC- Cooperation

Course Code 610252
Course Title- Minor-IV (Theory) - Cooperative Education and Training

Level	Semester	Title of the Course/ Subject	Course Code	Credits	Teaching Hours	Exam Duration	Max. Marks
5.0	IV	Minor-IV (Theory) Cooperative Education and Training	610252	4	60	3Hrs.	60+40=100

Course Objectives:

- To study the importance of cooperative education.
- To analyse the role of institutions like NCUI and VAMNICOM.
- To explore cooperative training centres.
- To understand leadership and management in cooperatives.

Course Outcomes:

- Explain the need for cooperative education and training.
- Assess the role of institutions in cooperative education.
- Analyse cooperative management and leadership models.
- Evaluate case studies of successful cooperative enterprises.
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Unit 1: Meaning and Need for Cooperative Education

- What is cooperative education?
- Why is education important for the cooperative movement?
- The need for training in cooperative institutions.

Unit 2: Cooperative Education Institutions in India

- National Cooperative Union of India (NCUI).
- Vaikunth Mehta National Institute of Cooperative Management (VAMNICOM, Pune).
- Other cooperative education institutions and their functions.

Unit 3: Cooperative Training Centers and Their Role

- The need and objectives of training centers.
- Training programs in cooperative banks, sugar factories, and dairy cooperatives.
- Professional training in cooperative management.

Unit 4: Cooperative Management and Leadership Skills

- Management and planning in cooperative institutions.
- Successful cooperative leaders and their roles.
- Ethics and transparency in the cooperative sector.

Unit 5: Case Studies of Successful Cooperatives

- **Amul** – An example of dairy cooperation.
- **LijjatPapad** – A success story of women's cooperatives.
- Other successful cooperative institutions and their working models.

Unit 6: Digital Technology and Opportunities in Cooperative Education

- Online cooperative education and training.
- Training in cooperative management through digital platforms.
- Future opportunities and challenges in cooperative education.

Teaching Hours - 60	Theory = 60 Marks Internal = 40 Marks
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REFERENCES BOOKS

1) "Cooperative Education and Training" (Course Code: 610109) साठी शिफारस केलेली पुस्तके मराठी पुस्तके:

- 1) "सहकार: तत्वे व व्यवहार" – डॉ. भास्कर करंडे
- 2) "महाराष्ट्र सहकारी संस्था अधिनियम, 1960 आणि नियम" – मुकुंद प्रकाशन
- 3) "सहकार व्यवस्थापन" – डॉ. एस. पी. कुलकर्णी
- 4) "सहकारी संस्था आणि त्यांचे व्यवस्थापन" – डॉ. डी. एम. नाईक
- 5) "सहकारी प्रशिक्षण आणि नेतृत्व विकास" – सहकारी संघटना प्रकाशन

हिंदी पुस्तके:

- 1) "भारतीय सहकारिता आंदोलन" – डॉ. आर. डी. भट्ट
- 2) "सहकारी प्रबंधन एवं प्रशिक्षण" – डॉ. ए. के. पांडेय
- 3) "सहकारिता का सिद्धांत एवं व्यवहार" – डॉ. प्रकाश जोशी
- 4) "राष्ट्रीय सहकारी विकास निगम की भूमिका" – एनसीडीसी प्रकाशन
- 5) "सहकारी शिक्षा और प्रशिक्षण" – डॉ. आर. एन. सिंह

English Books:

- 1) "Cooperative Management and Administration" – B.S. Baviskar
- 2) "Cooperative Movement in India" – R.D. Bedi
- 3) "Credit Cooperatives in India" – Biswa Swarup Misra
- 4) "Principles, Problems & Practice of Cooperation" – T.N. Hajela
- 5) "Indian Cooperative Studies" – Henry W. Wolff

Syllabus
B. A. Semester- IV (NEP) Level 5.0
Minor-Elective- DSC- Cooperation

Course Code 610253
Course Title- Minor- Elective -V(A) (Theory) - Establishment of Cooperative Societies

Level	Semester	Title of the Course/ Subject	Course Code	Credits	Teaching Hours	Exam Duration	Max. Marks
5.0	IV	Minor- Elective -V(A) (Theory) Establishment of Cooperative Societies	610253	4	60	3Hrs.	60+40=100

Course Objectives:

- To understand the process of registering a cooperative society.
- To analyze legal requirements and bylaws for cooperative societies.
- To study the role of the Registrar of Cooperative Societies.
- To explore management and governance in cooperatives.

Course Outcomes:

- Describe the process of cooperative society registration.
- Understand the legal framework and bylaws governing cooperatives.
- Analyze the role and functions of the Registrar of Cooperative Societies.
- Assess management and governance structures in cooperative organizations.

Unit 1: Introduction to Cooperative Societies

- What is a cooperative society?
- Why establish a cooperative society?
- Types of cooperative societies (Agriculture, Credit, Consumer, Housing, etc.).

Unit 2: Rules for Establishing a Cooperative Society

- Basic laws and rules for registration.
- Steps to register a cooperative society.
- Role of the **Registrar of Cooperative Societies**.

Unit 3: Important Requirements for a Cooperative Society

- Capital and financial planning.

- Membership rules and responsibilities.
- How to create **bylaws** for the society.

Unit 4: Support and Assistance for Cooperatives

- Help from government and cooperative banks.
- Role of NABARD and cooperative federations.
- Training and guidance from cooperative institutes.

Unit 5: Management and Governance of Cooperative Societies

- **Structure of Management** – General body, Managing Committee, Office bearers.
- **Functions of the Managing Committee** – Decision-making, financial management, and day-to-day operations.
- **Audit and Accountability** – Importance of auditing, financial transparency, and statutory compliance.

Unit 6: Challenges and Future of Cooperative Societies

- **Common Challenges** – Financial issues, mismanagement, legal hurdles, and political interference.
- **Strategies for Growth** – Modernization, digitalization, and expansion of cooperative networks.
- **Future Trends** – Role of cooperatives in rural development, sustainability, and globalization.

Teaching Hours - 60	Theory = 60 Marks Internal = 40 Marks
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References (Common for Both Semesters)

English Books:

1. Indian Co-Operative Studies – Henry W. Wolff
2. Credit Cooperatives in India – Biswa Swarup Misra
3. Worker Cooperatives in India – Timothy Kerswell & Surendra Pratap
4. Introduction to Indian Knowledge Systems – B. Mahadevan
5. Elements of Indic Knowledge Systems – Sangeetha Menon

Marathi Books:

1. महाराष्ट्र सहकारी संस्था अधिनियम, 1960 – Mukund Prakashan
2. जी. डी. सी. ए. मराठी माध्यम पुस्तके (6 पुस्तकांचे संच)

Syllabus
B. A. Semester- IV (NEP) Level 5.0
Minor-Elective- DSC- Cooperation

Course Code 610254

Course Title- Minor- Elective -V(B) (Theory) - Cooperative Administration and Management

Level	Semester	Title of the Course/ Subject	Course Code	Credits	Teaching Hours	Exam Duration	Max. Marks
5.0	IV	Minor- Elective - V(B) (Theory) Cooperative Administration and Management	610254	4	60	3Hrs.	60+40=100

Minor-B (Theory): Cooperative Administration and Management

Course Code: 610254

Credits: 4

Teaching Hours: 60

Exam Duration: 3 Hours

Marks: 60 (Theory) + 40 (Internal) = 100

Course Objectives:

- To understand the basic principles and functions of cooperative administration.
- To study the organizational structure of cooperative societies.
- To develop skills in office and human resource management within cooperatives.
- To analyze financial and audit systems used in cooperatives.
- To explore the use of ICT in cooperative functioning and record keeping.
- To study successful case studies in cooperative management.

Course Outcomes:

- Explain the administrative and management structure of cooperatives.
- Understand office procedures and HR practices in cooperative organizations.
- Apply knowledge of financial control, budgeting, and cooperative audit practices.
- Use digital tools and techniques for cooperative record management.
- Evaluate successful models of cooperative administration.

Unit-wise Course Structure:

Unit 1: Introduction to Cooperative Administration

- Meaning and scope of cooperative administration
- Difference between administration and management
- Principles of good governance in cooperatives

Unit 2: Organizational Structure and Functions

- General Body, Managing Committee, Subcommittees

- Roles and responsibilities of President, Secretary, and Members
- Importance of participative management

Unit 3: Human Resource and Office Management

- Office procedures and record maintenance
- Staffing and recruitment in cooperatives
- Leadership styles and communication in cooperatives

Unit 4: Financial Administration and Audit

- Budgeting, accounting, and internal controls
- Statutory and non-statutory audits in cooperatives
- Transparency and accountability

Unit 5: ICT and Digital Record-Keeping

- Use of computers and software in cooperative administration
- MIS (Management Information Systems) in cooperatives
- E-governance and online reporting

Unit 6: Case Studies and Best Practices

- Gokul (Dairy Cooperative Model)
- SEWA Cooperative (Women's Empowerment Model)
- Model Cooperative Credit Society (Maharashtra)

Teaching Hours - 60	Theory = 60 Marks Internal = 40 Marks
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Recommended Reference Books:

English:

- Cooperative Management and Administration – B.S. Baviskar
- Principles, Problems and Practice of Cooperation – T.N. Hajela
- Cooperative Society and Management – Bedi R.D.
- ICT in Cooperative Management – Y.S. Patel

Marathi:

- (टीप: ही पुस्तके Minor-IV: Cooperative Education and Training मध्येही समाविष्ट आहेत.)
- सहकार: तत्वे व व्यवहार – डॉ. भास्कर करंडे
- सहकार व्यवस्थापन – डॉ. एस.पी. कुलकर्णी
- सहकारी संस्था आणि त्यांचे प्रशासन – डॉ. डी.एम. नाईक
- महात्मा फुले सहकारी शिक्षण प्रशिक्षण मंडळ ची पाठ्यपुस्तके

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